



PO Box 309 • 87 SE 7th Ave
Ontario, Oregon 97914
Phone (541) 889-3128
Fax (541) 881-1465
www.campopoole.com

New Account Application

Thank you for your interest in doing business with Campo & Poole Distributing.

Our family businesses were joined together in 2012 and expanded upon the Fuel & Lubricants businesses that our founders created in the 1940s and 1960s. Together, we have over 100 years experience in this industry and our company has the desire and ability to serve your needs for the next 100 years. Our experienced staff is here to help you with all your Fuel & Lubricant needs.

Here is an overview of our product and service offerings:

- Bulk Gasoline & Diesel (Clear & Dyed)
- Heating Oil
- Lubricants – Chevron, Sinclair, Shell, Union 76, Conoco-Phillips, JAX, Kendall & Other Brands
- Deliveries to Farm, Ranch, Commercial & Home Heating Customers – Large & Small
- DEF (Diesel Exhaust Fluid) – Cases, Drums, Totes, & Bulk
- Pacific Pride Card Lock Fueling (5 local locations, thousands nationwide)
- CFN Commercial Card Lock Fueling (1 local locations, thousands nationwide)
- Provider of fuel to Independent Sinclair, Shell, & Phillips 66 Dealers

Attached Credit Application Packet:

1. **Credit Application**
2. **New Account Questionnaire**
3. **Direct Pay Program Form**
4. **Idaho Sales Tax Exemption Certificate (ST-101)** – *this is necessary for qualifying Idaho customers only*

Please complete each form and attached copies as necessary or other forms that may be required and/or useful in order to grant credit terms and to set up your account. Please contact our office with any questions: (541) 889-3128, Toll Free (800) 653-4125, via email at accounts@campopoole.com.

Thank you,

Dennis Campo, Ken Poole, & Ralph Poole, Owners

Campo & Poole Distributing, LLC

PO Box 309 • 87 SE 7th Ave, Ontario OR 97914

Locations in Fruitland, Idaho & Ontario, Oregon



ConocoPhillips



When in Need of Fuel, Think of Campo & Poole!



PO Box 309 • 87 SE 7th Ave
 Ontario, Oregon 97914
 Phone (541) 889-3128
 Fax (541) 881-1465
 www.campopoole.com

New Account Application

CREDIT APPLICATION – Page 1 *(Please complete both pages)*

FULL NAME OR FIRM: _____ TYPE OF BUSINESS: _____

MAILING ADDRESS: _____ CITY, STATE, ZIP: _____

PHONE #: () _____ FAX #: () _____ EMAIL: _____

FEDERAL TAX ID #: _____ OREGON SPECIAL FUELS TAX LICENSE #: _____

DATE BUSINESS ESTABLISHED: _____ ESTIMATED MONTHLY PURCHASES \$ _____ (“TERMS NET 10”)

CURRENT FUEL SUPPLIER: _____ ADDRESS: _____ PHONE #: _____

Idaho Sales Tax *(Please circle one)*: Exempt Non-Exempt *(If Exempt please provide signed Sales Tax Resale Exemption Certificate: ST101)*

OFFICER’S NAME: _____ TITLE: _____

MAILING ADDRESS: _____ CITY, STATE, ZIP: _____

PHONE #: () _____ FAX #: () _____ EMAIL: _____

SSN: _____ DOB: _____ MOBILE NUMBER: () _____

We are working toward limiting the environmental impact of paper statements.

Would you prefer to receive all correspondence via email? (Invoices, Statements)? YES NO

FINANCIAL INFORMATION

BANK: _____ BRANCH ADDRESS: _____ CITY, STATE: _____

PHONE #: () _____ CONTACT PERSON: _____

REFERENCES

BUSINESS NAME: _____ ADDRESS: _____ CITY, STATE: _____

HOW LONG DOING BUSINESS WITH ABOVE: _____ PHONE #: () _____ FAX #: () _____

BUSINESS NAME: _____ ADDRESS: _____ CITY, STATE: _____

HOW LONG DOING BUSINESS WITH ABOVE: _____ PHONE #: () _____ FAX #: () _____

BUSINESS NAME: _____ ADDRESS: _____ CITY, STATE: _____

HOW LONG DOING BUSINESS WITH ABOVE: _____ PHONE #: () _____ FAX #: () _____

PERSONAL GUARANTEE

I (print name), _____, personally guarantee the timely and full payment of all present and future obligations. Upon demand agree interest on any unpaid balances at 1.5 percent per month or at any future date that interest rate is not legal, at maximum interest rate provided by the Oregon statute. I similarly agree to be responsible for all collections charges incurred by me, and including the Firm listed above, on present and future accounts, including reasonable attorney fees as determined at trial and/or upon appeals.

PERSONAL GUARANTOR SIGN: _____ DATE: _____

PERSONAL GUARANTOR SIGN: _____ DATE: _____

OFFICE USE ONLY: Approval Date: _____ Approved By: _____ Credit Limit: _____ Acct Number: _____ Account Officer: _____



PO Box 309 • 87 SE 7th Ave
Ontario, Oregon 97914
Phone (541) 889-3128
Fax (541) 881-1465
www.campopoole.com

New Account Application

CREDIT APPLICATION – Page 2 (Please complete both pages)

PUBLIC LAW 91-508

In compliance with Public Law 91-508, this notice is to inform you that in connections with your recent application for credit (1) an investigation may be made as to your credit background, including, if applicable, information as to character, general paying reputation, and mode of living; and (2) additional information as to the nature and scope of any investigation requested will be furnished to you, upon written request made within a reasonable time after you receive this notice.

SECURITY AGREEMENT

I agree to pay for any and all charges under this account, on demand, and in the event of any action being necessary to collect any part of this bill. I will pay such attorney’s fees as are reasonable and necessary for said collection. I understand that if the purchase price or a portion thereof is not paid within 30 days from date of receipt, a FINANCE CHARGE will be added to the purchase price or the unpaid portion thereof determined as follows:

The finance charge, if added, will be determined by applying a periodic rate of one and one-half percent (1.5%) per month, or eighteen percent (18%) APR, to the purchase price or unpaid portion thereof, commencing 30 days from the date of this receipt, until paid in full. Under Article 9 of the UCC code, I hereby grant Campo & Poole Distributing, LLC, a security interest in my inventory, equipment, fixtures, goods in progress, and accounts receivable. If required to collect by legal action, the venue of action shall lie in Malheur County in the State of Oregon.

EXCLUSION OF WARRANTIES AND LIMITATIONS OF REMEDIES

Seller excludes all warranties of every type and kind including implied warranty of fitness for a particular purpose. In any claim, suit, or action seeking damages for breach of contract, the parties expressly agree that the maximum amount of the damages recoverable will be the amount paid for the product.

Has the firm, company, or any of its principles ever declared bankruptcy? YES NO

If YES, please explain circumstances, dates, etc.: _____

SIGNATURE OF APPLICANT: _____ **Date:** _____

Print Name: _____

Title: _____

Co-Applicant: _____ **Date:** _____

Print Name: _____

Title: _____



PO Box 309 • 87 SE 7th Ave
Ontario, Oregon 97914
Phone (541) 889-3128
Fax (541) 881-1465
www.campopoole.com

New Account Application

Customer Questionnaire

Name: _____ Date: _____

What type of FUEL do you use at your site?

On-Road Diesel _____ Dyed Diesel _____ Gasoline _____ Premium _____ Other _____

Estimated fuel usage? # Gallons _____ (type: _____) per: Month Year
Gallons _____ (type: _____) per: Month Year

Do you use home/shop heating oil? YES _____ NO _____ # Gallons used? _____ per: Month Year

Do you need fuel year round or only at certain times of the year?

What size of tanks do you have on site? Gas _____ Diesel _____ Dyed Diesel _____ Other _____
Home/Shop Heating Oil _____

Do you have a containment program for spills? YES _____ NO _____

Are your tanks readily accessible by a Tank Wagon truck? YES _____ NO _____ (Please Explain if NO) _____

Please Include DIRECTIONS to your site: _____

What type of LUBRICANTS/Other Products do you use?

Oils: Type/Brand _____ Other Lubes _____ DEF _____
Containers Needed: Totes (330 gal) Drums (55 gal) Kegs (120 lbs.) Packaged goods _____

Other locations for your tanks? _____

IDAHO Accounts Only:

Do you qualify for a State of Idaho tax exemption on fuel? YES _____ NO _____

If so, please fill out the attached ST-101 (or fill one out online, print, and return w/ credit application).

OREGON Accounts Only:

Do you have a PUC Exemption? YES _____ NO _____ (Please provide a copy.)

DEALER Accounts Only:

Do you have a Fuel-Blender License #? YES _____ NO _____ (Please provide a copy.)

Are there other things you need to tell us about? _____

All new accounts are subject to full credit review and acceptance prior to granting credit. Initial delivery must be paid in full at time of delivery by cash or check. A 3% fee will be added for payment by credit card; Visa & MasterCard accepted.



PO Box 309
87 SE 7th Ave
Ontario, Oregon 97914
Phone (541) 889-3128
Fax (541) 881-1465

DIRECT PAY PROGRAM

Campo & Poole Distributing offers a "DIRECT PAY" program for many of our larger customers. By filling out and returning this form, we will be able to set you up on this program. You will be notified at least three (3) business days before an automatic withdrawal will be deducted from your checking account in order to pay your current invoices. This process happens electronically and saves both parties the efforts of mailing invoices and payments.

Please fill out the information listed below and return it to us at your earliest convenience. If you have any questions about the "DIRECT PAY" program, please call our office at (541) 889-3128 or email us at accounts@campopole.com. Thank you for your business.

ACCOUNT/COMPANY NAME: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone #: (_____) _____ Email: _____

Contact Name: _____ Fax: (_____) _____

BANK or FINANCIAL INSTITUTION: _____ Branch: _____

Address: _____ City: _____ State: _____ ZIP: _____

Bank Transit Routing Number: _____

Checking Account Number: _____

Please attach a voided check (or photocopy) for verification purposes.

By signing this form, I hereby authorize Campo & Poole Distributing, LLC, to initiate Automatic Withdrawals from our bank checking account as indicated above. These payments are for the delivery of fuel or products that we have requested.

Campo & Poole Distributing, LLC, agrees to provide us with information regarding each payment at least three (3) business days before the withdrawal will occur.

This authorization will remain in full effect until Campo & Poole Distributing, LLC, has received written notification from us regarding the termination and in a manner so as to allow appropriate time to act upon it.

SIGNATURE: _____ **DATE:** _____

Name/Title: _____

SIGNATURE: _____ **DATE:** _____

Name/Title: _____

When in Need of Fuel, Think of Campo & Poole!

ST-101

EFO00149
06-10-14

Idaho State Tax Commission
SALES TAX RESALE OR EXEMPTION CERTIFICATE

Seller's Name, Buyer's Name, Address, City, State, Zip Code

1. Buying for Resale. I will sell, rent, or lease the goods I am buying in the regular course of my business.
a. Primary nature of business
b. Check the block that applies: Idaho registered retailer, Wholesale only, Out-of-state retailer, Idaho registered prepaid wireless service seller.

2. Producer Exemptions (see instructions). I will put the goods purchased to an exempt use in the business indicated below.
Check all that apply and complete the required information.
Logging Exemption, Broadcasting Exemption, Publishing Free Newspapers, Production Exemption (check all that apply): Farming, Ranching, Manufacturing, Processing, Fabricating, Mining

3. Exempt Buyer. All purchases are exempt, and no permit number is required. Check the block that applies.
Advocates for Survivors of Domestic Violence and Sexual Assault, Inc., American Indian Tribe, American Red Cross, Amtrak, Blind Services Foundation, Inc., Center for Independent Living, Emergency Medical Service Agency, Federal/Idaho Government Entity, Forest Protective Association, Idaho Foodbank Warehouse, Inc., Nonprofit Canal Company, Nonprofit Children's Free Dental Service Clinic, Nonprofit Hospital, Nonprofit Museum, Nonprofit School, Qualifying Health Organization, Senior Citizen Center, State/Federal Credit Union, Volunteer Fire Department

4. Contractor Exemptions (see instructions).
a. Invoice, purchase order, or job number to which this claim applies
b. City and state where job is located
c. Project owner name
d. This exempt project is: (check appropriate box)
In a nontaxing state, An agricultural irrigation project, For production equipment owned by a producer who qualifies for the production exemption.

5. Other Exempt Goods and Buyers (see instructions).
Aircraft used to transport passengers or freight for hire, Aircraft purchased by nonresident for out-of-state use, American Indian buyer holding Tribal ID No., Church buying goods for food bank or to sell meals to members, Food bank or soup kitchen buying food or food service goods, Glider kits for IRP-registered vehicles, Heating fuel, Livestock sold at a public livestock market, Medical items that qualify, Pollution control items, Research and development goods, Snowmaking/grooming equipment; or aerial tramway component, Other goods or entity exempt by law under the following statute (required)

Buyer: Read and sign. I certify that all statements I have made on this form are true and correct to the best of my knowledge. I understand that falsification of this certificate for the purpose of evading payment of tax is a misdemeanor. Other penalties may also apply.

Buyer's Signature, Buyer's Name (please print), Title, Buyer's Federal EIN or Driver's License No. and State of Issue, Date

Seller: Each exemption a customer may claim on this form has special rules (see instructions). It's your responsibility to learn the rules. You must charge tax to any customers and on any goods that don't qualify for a claimed exemption and are taxable by law.

- This form is valid only if all information is complete.
The seller must keep this form.
The blank form may be reproduced.

Form ST-101 Instructions

1. BUYING FOR RESALE: Buyers must have an Idaho seller's or E911 fee permit number unless they are wholesalers who make no retail sales or are out-of-state retailers with no Idaho business presence (e.g. physical location, representatives, employees, etc.). An Idaho seller's or E911 fee permit number has nine digits. **For example, 000123456.** If the number contains an inappropriate number, such as a federal Employer Identification Number, the certificate isn't valid. To verify a seller's permit number, contact the Tax Commission or visit our website at tax.idaho.gov.

2. PRODUCER EXEMPTIONS: Businesses that are primarily devoted to producing products for resale can buy goods that are directly and primarily used in the production process without paying tax. Loggers, broadcasters, and publishers of newspapers that are free to the public (with at least 10% informational content, not ads) are granted a similar exemption. However, a seller must charge these buyers sales tax on any of the following:

- A hand tool with a unit cost of \$100 or less
- Transportation equipment and supplies
- Goods used in selling/distribution
- Janitorial or cleaning equipment or supplies
- Maintenance or repair equipment and supplies
- Office equipment and supplies
- Any licensed motor vehicle or trailer and parts
- Aircraft and parts
- Recreational vehicle (e.g. snowmobile, ATV, off-road motorcycle, camper, travel trailer)
- Goods that become improvements to real property (e.g. fence posts)

Seller: *You can stamp or print a production exemption statement on the front of your invoice. If customers fill in their exemption claim on a stamped or imprinted statement each time you make an exempt sale to them, you don't have to keep a form ST-101 on file for them. Contact the Tax Commission to get the required language for the exemption statement.*

3. EXEMPT BUYERS: These buyers are exempt from tax on all purchases.

Hospitals: Only licensed nonprofit hospitals qualify. Nursing homes or similar institutions don't.

Schools: Only nonprofit schools qualify, including colleges and universities; primary, secondary, and charter schools; and the Idaho Digital Learning Academy. Schools primarily teaching subjects like business, dancing, dramatics, music, cosmetology, writing, and gymnastics don't qualify. Auxiliary organizations, such as parent-teacher associations and alumni groups, don't qualify.

Museums: Only nonprofit museums qualify. A museum collects, preserves, and displays objects and information to help the public interpret the past and present and to

explore the future. Examples include institutions that exhibit science, history, art, and culture.

Centers for Independent Living: To qualify, centers must be:

- Nonresidential,
- Nonprofit,
- Run by disabled persons, and
- Provide independent living programs to people with various disabilities.

Qualifying Health Organizations:

American Cancer Society
American Diabetes Association
American Heart Association
American Lung Association of Idaho
Arc, Inc., The
Arthritis Foundation
Camp Rainbow Gold
Children's Home Society of Idaho
Easter Seals
Family Services Alliance of Southeast Idaho
Idaho Community Action Agency
Idaho Cystic Fibrosis Foundation
Idaho Diabetes Youth Programs
Idaho Epilepsy League
Idaho Primary Care Association and its Community Health Centers
Idaho Ronald McDonald House
Idaho Women's and Children's Alliance
March of Dimes
Mental Health Association
Muscular Dystrophy Foundation
National Multiple Sclerosis Society
Rocky Mountain Kidney Association
Special Olympics Idaho
United Cerebral Palsy

Government: Only the federal government and Idaho state, county, and city governments qualify. Sales to other states and their political subdivisions are taxable.

4. CONTRACTOR EXEMPTIONS: Three exemptions apply to contractors. In each case, a contractor must list the job location and project owner, and whether the exemption claim applies to a specific invoice or purchase order, or to all purchases for a specific job number.

Nontaxing State: Construction materials for a job in a nontaxing state are exempt from Idaho sales tax. This exemption applies only to materials that will become part of real property and only if the contractor isn't subject to a use tax or a similar tax in the other state. Jobs in Oregon, Montana, and Alaska qualify, as do some jobs in Washington.

Agricultural Irrigation: Irrigation equipment and materials for an agricultural irrigation project are exempt. An irrigation system for a golf course or a residence doesn't qualify.

Form ST-101 Instructions - continued

Production Equipment: A contractor who installs production equipment for a producer/manufacturer can buy the materials for the equipment exempt from tax. This exemption doesn't apply to materials that become part of real property.

5. OTHER EXEMPT GOODS AND BUYERS: If buyers claim an exemption that isn't listed on this form, they must mark the "other" block and list the section of the law that applies to the exemption, or the certificate isn't valid.

Aircraft Purchased by Nonresidents for Out-of-State Use: An aircraft sold to a nonresident is exempt if it will be immediately removed from Idaho and registered in another state and won't be stored or used in Idaho more than 90 days in any 12-month period. Repair parts installed on a nonresident's aircraft by an FAA-approved Idaho repair station are also exempt. Aircraft kits and hang gliders don't qualify for this exemption. A business is a "nonresident" if it has no business presence in Idaho. A business with property in Idaho or employees working in the state doesn't qualify.

Aircraft Primarily Used to Transport Passengers or Freight for Hire: Only aircraft purchased by an airline, charter service, air ambulance service, or air freight company qualify. Parts for the exempt aircraft are also exempt. Examples of aircraft that don't qualify for this exemption are those used for recreational flights, aerial spraying, dumping, or logging.

American Indian: Sales to an enrolled Indian tribal member are exempt if the seller delivers the goods on the reservation. The buyer's Tribal Identification Number is required. For sales of vehicles or boats, use form ST-133, Sales Tax Exemption Certificate - Transfer Affidavit.

Church: A church may buy food to sell meals to its members or qualifying goods for its food bank without paying tax. Churches must pay tax on all other goods they buy to use.

Food Banks and Soup Kitchens: Food banks and soup kitchens may buy food or other goods used to grow, store, prepare, or serve the food exempt from sales tax. The exemption doesn't include licensed motor vehicles or trailers.

Heating Fuels: Heating fuels such as wood, coal, petroleum, propane, and natural gas are exempt when purchased to heat an enclosed building or a building under construction, or when used for cooking or water heating.

Livestock: Sales of cattle, sheep, mules, horses, pigs, and goats are exempt when sold at a public livestock market. Sales of other animals don't qualify.

Medical Items: Only the following medical goods qualify if a licensed practitioner will administer or distribute them: drugs, oxygen, insulin, syringes, prosthetic devices, durable medical equipment, dental and orthopedic appliances (including fillings), urinary and colostomy supplies, enteral and parenteral feeding equipment and supplies, hemodialysis and peritoneal dialysis drugs and supplies, and chemicals and equipment used to test or monitor blood or urine of a diabetic.

Pollution Control Items: The following items qualify: tangible personal property purchased to meet air or water quality standards of a federal or state agency; liners and reagents purchased to meet water quality standards; tangible personal property purchased to meet air or water quality standards and which become an improvement to real property of manufacturing, mining, farming, or toxic waste treatment and storage businesses; and "dry to dry transfer systems" used by the dry cleaning industry. This exemption isn't available for items used in road construction, septic systems, treating drinking water, or preventing soil erosion. Motor vehicles and buildings don't qualify. See Idaho Code section 63-3622X for more details.

Research and Development (R & D): Purchases of goods that are directly and primarily used to develop, design, manufacture, process, or fabricate a product or potential product qualify. Also, the Idaho National Laboratory and its contractors may claim an R & D exemption to buy goods directly and primarily used to advance scientific knowledge in areas that don't have a commercial application. Items that will become a part of real property don't qualify.

Snowmaking/Grooming Equipment, Aerial Tramway: The owner or operator of a downhill ski area with an aerial passenger tramway may buy parts, materials, and equipment that become component parts of the tramway and snow grooming and snowmaking equipment (and parts) for the slopes exempt from tax. An aerial tramway includes chair lifts, gondolas, T-bar and J-bar lifts, platter lifts, rope tows, and similar devices.